



## JOB ANNOUNCEMENT

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<b>Position Title</b>	<b>Transit Planner</b>
<b>Business Unit</b>	<b>Transit</b>
<b>Supervises</b>	<b>Yes</b>
<b>Reports To</b>	<b>Chief Transit Officer</b>
<b>FLSA Status</b>	<b>Exempt</b>
<b>Salary</b>	<b>N on Georgia Statewide Salary Plan (\$52,331.12 to \$91,579.45)</b>

### **Job Summary**

Under general supervision of the Chief Transit Officer, this position may be responsible for the management of staff and contractors within the Transit division. Duties include establishing and communicating operating policies, procedures, practices, guidelines with transit-related program or department personnel. Other tasks include establishing, monitoring, and controlling schedules and project budgets. This position also plans, organizes, and manages the related work of staff and contractors with the Transit division. Additional duties include oversight of the planning and project management activities for transit programs, including implementation. Directs implementation of service changes, fare changes, compliance reviews, tools, systems, and processes of transit programs. Responsible for cross-business program needs that may span agency.

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### **Minimum Qualifications**

Bachelor's degree from an accredited college or university in business administration, public administration, industrial management, transportation, or urban planning PLUS a minimum of five (5) years of work planning experience relating to transit operations. Ability to make sound business decisions. Knowledge of federal and state laws, rules, regulations, policies and procedures governing applicable transit program areas. Excellent communication and interpersonal skills and the ability to present ideas in a clear and concise manner across a broad range of audiences. Strong multi-tasking skills and desire to work in a team-focused environment. Proficient in the use of computer and associated software applications. Ability to prioritize work. Applicants must possess SRTA's core values of Integrity, Excellence, Collaboration, Customer Focused, and Diversity.

### **Preferred Qualifications:**

Seven (7) or more years of related experience in transit planning. AICP certification. Prior experience working in government. Knowledge of tolling.

### **To Apply For This Position**

Interested applicants should submit a resume via email to [recruiter@georgiatolls.com](mailto:recruiter@georgiatolls.com) by Friday, April 7, 2017. **All applicants MUST include the title “Transit Planner” in the subject line of the email message.**

Due to the volume of applications received by this office, we are unable to provide information on application status by phone or e-mail.

Applicants who are selected for an interview will be contacted to arrange an appointment.

Applicants who are not selected for an interview will not receive notification.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The State Road and Tollway Authority reserves the right to close this process at any time during the announcement period once a sufficient, qualified applicant pool has been identified.

Applicants who are selected for an interview will be contacted to arrange an appointment.

### **Company Information**

SRTA is an Equal Opportunity Employer and does not discriminate on the basis of color, race, national origin, age, sex, religion, or disability.